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| **Writing Topic** | **What it means to you as a tutor:**  |
| Selecting a topic |  |
| Research |  |
| Brainstorming |  |
| Formulating a thesis |  |
| Supporting evidence / examples |  |
| Paragraphing |  |
| Transitions |  |
| Introduction / conclusion |  |
| Incorporating evidence / quotations |  |
| Voice / style |  |
| MLA citations |  |
| Grammar / spelling |  |
| Prewriting |  |
| Rough Draft |  |
| Revising |  |
| Editing  |  |
| Another Draft |  |